

INVICTUS

Education Trust



**Pedmore
High School**

Aspire, Persevere, Succeed

Provider access policy statement



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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in Years 8 to 11 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in Years 8 to 11

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (Year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during Year 8, and between 1 September and 28 February during Year 9

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- 2 encounters for pupils during the 'second key phase' (Year 10 or 11)
 - All pupils must attend
 - Encounters can take place any time during Year 10, and between 1 September and 28 February during Year 11

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

Requests for access should be directed to Mr O. Harris, Careers Leader. Mr O. Harris may be contacted by telephone or email, oharris@pedmorehighschool.uk, Tel 013846867112.2

A formal conversation will take place with each provider regarding the information required before any conversation about bookings takes place.

Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Our guiding principles to meaningful provider encounters are:

- Start early. Implement a progressive programme that broadens horizons, and scaffolds development of the knowledge and understanding required for students to identify their best next steps, from when students join you
- Be informed by trends and success. Use destination data and LMI to identify any gaps and implement appropriate intervention. Use relevant destinations data and LMI to inform continuous improvement. Harness employer and alumni voice through multi-Benchmark approaches where young people can be supported to understand learning opportunities through encounters and experiences of the workplace
- True advocacy. Grow your expertise in all career pathways and opportunities for young people. Become an expert in the latest vocational and technical opportunities for your young people
- Challenge misconception and assumptions head on. Consider all stakeholders and their knowledge, understanding and potential misconceptions
- Equity of access to information and understanding. All pathways for all young people. Provide equality of access to information and understanding

Meaningful live online engagement is also an option at our school.

3. Student entitlement

All students in Years 8 to 11 at Pedmore High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g., through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

Outline the procedures that providers must follow when requesting access to students.

Include the following contact details:

A provider wishing to request access should contact Mr O. Harris (Deputy Headteacher)

Telephone: 01384 686711

Email: oharris@pedmorehighschool.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	<p>Careers Fair- presentation in PSHE prior to event followed by interactive market stall during school day with different providers (see above). Information and Q&A re: T-levels and Apprenticeships</p> <p>Employer evening event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement. Information and Q&A re: T-levels and Apprenticeships</p>		

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 9	<p>Careers Fair- presentation in PSHE prior to event followed by interactive market stall during school day with different providers (see above). Information and Q&A re: T-levels and Apprenticeships</p> <p>Employer evening event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement. Information and Q&A re: T-levels and Apprenticeships</p>	<p>Meeting with Connexions Career Advisor- 1:1 advice on Yr9 Options</p> <p>Nova training apprenticeship workshops with Functional Skills group</p>	<p>MetroAlliance apprenticeship workshops with engineering groups and functional skills classes</p> <p>Higher Education fair for a variety of HE providers including local Further Education colleges</p> <p>Students communicating with employers about potential Work Experience placements</p>
YEAR 10	<p>Careers Fair- presentation in PSHE prior to event followed by interactive market stall during school day with different providers (see above). Information and Q&A re: T-levels and Apprenticeships</p> <p>Employer evening event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement. Information and Q&A re: T-levels and Apprenticeships</p>	<p>ASK apprenticeships: Post 16 options assembly on T levels; Apprenticeships and A 'levels.</p> <p>Nova training apprenticeship workshops with Functional Skills group</p> <p>One day visit with employers for Work Experience placements</p>	<p>MetroAlliance apprenticeship workshops with engineering groups and functional skills classes</p> <p>Higher Education fair for a variety of HE providers including local Further Education colleges</p> <p>Week long Work Experience placement</p>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 11	<p>Careers Fair- presentation in PSHE prior to event followed by interactive market stall during school day with different providers (see above). Information and Q&A re: T-levels and Apprenticeships</p> <p>Employer evening event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement. Information and Q&A re: T-levels and Apprenticeships</p>	<p>ASK apprenticeships: Post 16 options assembly on T levels; Apprenticeships and A' levels.</p> <p>Meeting with Connexions Career Advisor- 1:1 advice on Post 16 options</p> <p>Nova training apprenticeship workshops</p> <p>MetroAlliance apprenticeship workshops with engineering groups and functional skills classes.</p>	<p>MetroAlliance apprenticeship workshops with engineering groups and functional skills classes.</p>
YEAR 12	All Y12 events are booked through Invictus Sixth Form		
YEAR 13	All Y13 events are booked through Invictus Sixth Form		

Please speak to our Careers lead, Mr O. Harris to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

4.3 Granting and refusing access

Access will be given for providers to attend during school assemblies, timetabled PSHE lessons, and Careers or Raising Aspirations events that The Pedmore High School is arranging. Students may also travel to visit another provider as part of the trip to be organised in partnership with Invictus Education Trust.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

The Pedmore High School will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

5. Previous providers

In previous years we have invited the following providers from the local area to speak to our pupils:

Providers who have been invited into The Pedmore High School to date include:

Invictus 6th Form, Nova Training, Juniper Training, ASK Apprenticeships, Work Pays, Halesowen College, Dudley College, Newman University, Wolverhampton University, LEMA Engineering, Aston University, Invictus 6th Form, Dudley Sixth, Dudley College, Halesowen College and Sandwell College

Destinations of previous Year 11 pupils from Pedmore High School include:

Invictus 6th Form, Dudley Sixth, Dudley College, Halesowen College, Sandwell College, Kind Edwards VI College, Windsor High School and Sixth Form, Haybridge Sixth Form, Bishop Milner Sixth Form

6. Pupil destinations

Last year, our Year 11 pupils moved to a range of providers in the local area after school:

- Dudley College
- Halesowen College
- King Edwards VI College
- Old Swinford Hospital 6th Form
- Invictus 6th Form
- A range of other colleges and apprenticeship providers

Last year, our Year 13 pupils moved to a range of providers in the local area after school:

Last year our year 13 pupils moved to range of providers in the local area after school:

- Warwick university
- University of Worcester
- Royal Navy

7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure <https://www.pedmorehighschool.uk/policies-statements-guidance> or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

Outline any links to other policies you have, such as:

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy
- Complaints policy

All school policies can be found on our website - <https://www.pedmorehighschool.uk/policies-statements-guidance>

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Mr O. Harris, Deputy Headteacher.

This policy will be reviewed by Mr O. Harris, Deputy Headteacher every 12 months.

At every review, the policy will be approved at Executive level by the Trust Board